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For all scheduling and ceremonies

Call 616-292-8596

Email: info@inowpronounceu.com

Best time to reach Ken: After 4pm weekdays

Each Minister is Ordained through Universal Life Church.

Each Minister has performed ceremonies through out West MI

Ceremonies are written based on your personal beliefs and traditions.

We will provide a free consultation.

Minister Available _____

Please feel free to email us if you have any questions.

Deposit: _____ Ck # _____.

Remaining amount due day of Wedding _____

Mail Deposits to: 6465 Kingtree Dr.

Byron Center, MI 49315

Other info:

Please: After your ceremony we ask you review us on the knot, Google, Yahoo, --or send us a review we can post on your behalf.



Wedding Ceremony Planner

Ken Kibby

616-292-8596 www.inowpronounceu.com www.facebook.com/inowpronounceyou

Email info@inowpronounceu.com

Wedding : Date	Time	Location
Rehearsal: Date	Time	Location

Brides Full Name _____
First Middle Last

Phone Number _____ email: _____

Grooms Full Name _____
First Middle Last

Phone Number _____ email: _____

Note: Do you want any other name referenced: example: Jillyn Marie May (Beginning formal) List Jill in remainder of ceremony. _____

Music needed? _____

Colors for Wedding: (for Officiate to match Color) _____

Please Check Appropriate Service for your Special Day	
Wedding with Rehearsal: \$350 _____	Wedding without Rehearsal \$ 250 _____
Music DJ Services for Reception: \$650 _____	Wedding, Rehearsal and Music \$ 975 _____
Deposit Paid _____	Remainder Due day of Wedding _____

Note: Your date is held as soon as the deposit is received.

Also: Rehearsal information must be stated. If not completed, a conflict in services may occur. If there is a conflict for the rehearsal, one of the other Ministers may assist.

Wedding Date Change: If time/date of wedding changes from what is noted here, please let Minister know immediately. With our schedule, there is a possibility of conflict with other services.

Will the Groom be seating the mothers at the start of the ceremony? YES NO

Please describe your wedding party – how many groomsmen, bridesmaids, and children (ring bearer, flower girl, etc):

Choreography – how will the wedding party move into position?

_____ In Pairs

_____ Groomsmen all at once, bridesmaids single file

Will bride be presented (Given away)? YES NO

Name and relationship of person presenting _____

Wedding Address/Readings

Do you prefer a secular ceremony (no mention of God)? _____

Would you like an opening and/or closing prayer? _____

Would you like some scripture to be read during the ceremony _____

Other Info for Marriage Address:

Will there be any other readings? _____

Please specify _____

Declaration of Intent: Please choose verbage you prefer:

_____ "Do you take _____ as your lawfully wedded _____ (answer) "I do"

_____ "Will you have _____ as your lawfully wedded _____ (answer) "I do"

If you have Children:

Would you like additional declaration for children/stepchildren? For example, "Do you, *bride*, take groom's child/children *as your own*...? YES NO

Children's names and relationships: **Please indicate if Bride or Grooms children**

GroomsChildren _____

Brides Children _____

Would you like children to be part of the ritual content: (sand, unity, etc) **YES** **NO**

Exchange of Vows:

_____ Repeat traditional vows after minister

_____ Read or recite personally written vows

_____ Will email them to minister for him to include in ceremony (repeating after)

_____ Will bring to ceremony and read as individuals

Ring Exchange

Will you exchange rings? **YES** **NO**

If so, who will hand them to the minister? _____

Ritual content:

_____ Unity Candle

If so, who will light individual candles and when? _____

_____ Blessing of sands

Who will bring sand forward or will it be on a table _____

_____ Release white doves

2 birds by hand _____ or 1 or more birds by basket _____

_____ Blending of Family: Included in sand ceremony, or unity candle lighting,

_____ Warming of Rings

_____ Rose Ceremony

_____ Cord of Strands

_____ Tree Planting

_____ Wine Ceremony/Wine Box

_____ other – Please describe _____

Any Memorial for Bride or Grooms Parents: _____

Note: Suggest for Parents only. Otherwise, it is recommended to place a rose at the ceremony or make a remembrance table at the reception and mention them in your program.

Pronouncement of Husband and Wife

How would you like to be presented/introduced to your guests at the conclusion of the ceremony? Mr. and Mrs. first names, last name, first names and last name, etc.

Will you recess and form a receiving line? **YES** **NO**

Will you be releasing guests from their seats yourselves? YES NO

Additional
Information: _____

Any announcements for the guests that you would like the Minister to make?

Example: you are invited to share a cocktail while couple is getting pictures